

**ARUN DISTRICT COUNCIL**

**DECISION NOTICES FROM THE CABINET MEETING HELD ON  
6 FEBRUARY 2017**

<b>REF NO.</b>	<b>DECISION</b>
C/049/060217	Arun District Council Budget 2017/18
C/050/060217	Development of a Business Improvement District (BID) From Bognor Regis
C/051/060217	Littlehampton Economic Growth Area (LEGA) – West Bank
C/052/060217	Joint Funding to establish a single, County-Wide Team to respond to issues concerning Immigration, Asylum-seeking and refugees
C/053/060217	Overview Select Committee – 24 January 2017

**PLEASE NOTE THAT THESE DECISIONS WILL COME INTO EFFECT  
FROM 10.00 A.M. ON WEDNESDAY 15 FEBRUARY 2017 UNLESS  
THE CALL-IN PROCESS IS APPLIED**

REFERENCE NO: C/049/060217

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT:</b> Arun District Council Budget 2017/18	
<b>OFFICER CONTACT:</b> Alan Peach, Head of Finance Extn: 37558 e.mail: <a href="mailto:alan.peach@arun.gov.uk">alan.peach@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:** The report sets out the Revenue and Capital Budgets for 2017/18 for both the General Fund and the Housing Revenue Account.

**DECISION:**

As recommended in the report Cabinet,

RESOLVED

to note that the Head of Finance and Property, in consultation with the Deputy Leader of the Council and Cabinet member for Corporate Governance, has approved a Council Tax base of 59,456 for 2017/18.

As recommended in the report, Cabinet,

RECOMMEND TO FULL COUNCIL – That

- 1) The General Fund Revenue budget as set out in **Appendix 1** be approved.
- 2) Arun's band D council tax for 2017/18 is set at £171.27, an increase of 2.98%.
- 3) Arun's Council Tax Requirement for 2017/18, based on a Band D Council Tax of £171.27, is set at £10,183,029 plus parish precepts as demanded, to be transferred to the General Fund in accordance with statutory requirements.
- 4) The HRA budget as set out in **Appendix 2** be approved.
- 5) The HRA rents for 2017/18 are set at 1% below the current year's level in accordance with the provisions of the Welfare Reform and Work Bill.
- 6) HRA garage rents are increased by 5% to give a standard charge of £10.63 per week (excluding VAT), and heating and water/sewerage charges increased on a scheme by scheme basis, with a view to balancing costs with income.
- 7) The Capital budget as set out in **Appendix 3** be approved.

**REASON FOR THE DECISION:** To ensure that the council has a firm financial basis for conducting its business in 2017/18.

**OPTIONS CONSIDERED BUT REJECTED:** N/A

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None</b>	

REFERENCE NO: C/050/060217

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Development of a Business Improvement District (BID) from Bognor Regis</b>	
<b>OFFICER CONTACT: John Edjvet, Littlehampton Town Centre Regeneration Officer</b> Extn: 37856 e.mail: <a href="mailto:john.edjvet@arun.gov.uk">john.edjvet@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:** This report is to inform Cabinet of a proposal by Bognor Regis Town Centre Management to conduct a ballot to establish a Business Improvement District (BID) in Bognor Regis. The BID, if established, will raise a minimum of £750,000 over a 5 year BID term to reinvest into Bognor Regis town centre initiatives and management. The report also describes Arun District Council's statutory obligations in regard to the BID proposal; this being as Billing Authority and as Ballot Holder. The report asks Cabinet to consider the financial liability in regards to carrying out its statutory duties and also as a BID levy payer.

**DECISION:**

As recommended in the report the Cabinet,

RESOLVED – That

- (1) the level of recharge of a maximum of £8,000 per annum to the BID on recoverable costs incurred to ADC in its statutory function of Ballot Holder and Billing Authority, be agreed; and
- (2) the inclusion in the budgets for each year of the BID of the cost (estimated at £3,697.50) of the BID levy in respect of Arun's properties in the BID area, be approved.

As recommended in the report the Cabinet,

RECOMMEND TO FULL COUNCIL – That

- (3) the Council supports and accepts the Bognor Regis BID proposal, and thereby accepts its statutory functions as Billing Authority and Ballot Holder, and;
- (4) the Council agrees to post a Notice of Ballot in the week commencing 2<sup>nd</sup> May 2017 pursuant to the Business Improvement District (England) regulations 2004.

**REASON FOR THE DECISION:** To enable establishing a new Business Improvement District in Bognor Regis Town Centre by April 2018, leveraging in over £750,000 of private sector funds over a five year period to improve and promote the town centre in Bognor Regis.

**OPTIONS CONSIDERED BUT REJECTED:** Reject the Bognor Regis BID Proposal.

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None</b>	

REFERENCE NO: C/051/060217

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Littlehampton Economic Growth Area (LEGA) –West Bank</b>	
<b>OFFICER CONTACT: Paul Broggi, Property &amp; Estates Manager</b> Extn: 37506 e.mail: <a href="mailto:paul.broggi@arun.gov.uk">paul.broggi@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:** The aim of the report is to seek Member approval for the Council, as Landowner, to agree to enter into a Memorandum of Understanding with other relevant landowners on the West Bank to seek to jointly address the delivery of this strategic housing allocation and provide evidence that can enable the LEGA policy to be found sound at the resumed Local Plan examination.

**DECISION:**

As recommended in the report Cabinet,

RESOLVED

that Members agree, in principle, to negotiate the terms of and enter into a Memorandum of Understanding with the other major landowners/stakeholders that form the West Bank land/site allocation as identified in the LEGA report. Delegated authority be given to the Head of Finance and Property or the most senior officer for property matters in consultation with the Cabinet Member for Corporate Governance to negotiate the terms of the Memorandum of Understanding.

**REASON FOR THE DECISION:** To proceed to agree to negotiate and if agreed enter into a Memorandum of Understanding will facilitate in bringing forward the site allocation, and assist the Planning Inspector by providing evidence that can enable the LEGA policy to be found sound at the recommencement of Local Plan examination later in 2017. Full economic potential of the area will only be achieved through a comprehensive approach, providing much needed housing and regeneration benefits, including employment related activities, and improving the tourism offer of the area.

**OPTIONS CONSIDERED BUT REJECTED:** Do not proceed to agree to enter into a Memorandum of Understanding with the major landowners of the West Bank site allocation.

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:** None

REFERENCE NO: C/052/060217

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Joint Funding to establish a single, Countywide team to respond to issues concerning Immigration, Asylum-seeking and Refugees</b>	
<b>OFFICER CONTACT: Nigel Lynn, Chief Executive</b> Extn: 37600 e.mail: <a href="mailto:nigel.lynn@arun.gov.uk">nigel.lynn@arun.gov.uk</a>	
<b>EXECUTIVE SUMMARY:</b> This report concerns this Council's contribution to the funding of a countywide team to respond to issues concerning immigration, asylum-seeking and refugees.	
<b>DECISION:</b>  As recommended in the report, the Cabinet,  RESOLVED  that the proposal that this Council commits the sum of £10,000 per annum towards the funding of a countywide team to respond to issues concerning immigration, asylum-seeking and refugees, be approved.	
<b>REASON FOR THE DECISION:</b> To support the proposal to contribute to funding for a countywide Immigration, Asylum-Seeking and Refugee Co-ordination team. This would have a positive impact on service demand across the county, and ensure a consistent and co-ordinated approach to these issues. District & Borough Councils would also benefit from the learning on these specialist issues which would be shared by the team across the county.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> To not approve the proposal.	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None	

REFERENCE NO: C/053/060217

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Overview Select Committee – 24 January 2017</b>	
<b>OFFICER CONTACT: Liz Fitcher</b> , Head of Democratic Services Extn: 37610 e.mail: <a href="mailto:liz.fitcher@arun.gov.uk">liz.fitcher@arun.gov.uk</a>	
<b>EXECUTIVE SUMMARY:</b> The Cabinet received the Minutes of the meeting of the Overview Select Committee held on 24 January 2017. The Minutes contained recommendations at Minute 432, The Council's 2020 Vision – Shared Services Update and Minute 433, Council Budget 2017-18.	
<b>DECISION:</b>  Following consideration of the Minutes and as amended at the meeting, the Cabinet  RESOLVED – That  <b>Minute 432 – The Council's 2020 Vision – Shared Services Update</b>  (1) the Council does not enter into a shared services arrangements with Chichester and Horsham District Councils, and;  (2) a review of the services involved be carried out as part of the Council's 2020 Vision programme.  <b>Minute 433 – Council Budget 2017-18</b>  RESOLVED – That  (1) The contents of the Council Budget for 2017/2018 be supported and noted.  <b>Minute 433 – Council Budget 2017-18 (Recommendation 2)</b>  This recommendation was considered as a separate item on the Agenda and account was taken of the comments from the Overview Select Committee. Decision Notice C/049/060217 refers.	
<b>REASON FOR THE DECISION:</b> To endorse the recommendations of the Overview Select Committee.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> To not endorse the recommendations of the Overview Select Committee.	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None	