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CABINET

16 January 2017 at 5.00 pm

Present : Councillors Mrs Brown (Chairman), Bence, Bower, Chapman and Dendle.

Councillors Charles, Edwards, Elkins, Mrs Oakley and Mrs Porter were also in attendance for either all or part of the meeting.

412. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Wensley and Councillor Wotherspoon.

413. DECLARATIONS OF INTEREST

The Monitoring Officer has advised Members of interim arrangements to follow when making declarations of interest. They have been advised that for the reasons explained below, they should make their declarations on the same basis as the former Code of Conduct using the descriptions of Personal and Prejudicial Interests.

Reasons

- The Council has adopted the government's example for a new local code of conduct, but new policies and procedures relating to the new local code are yet to be considered and adopted.
- Members have not yet been trained on the provisions of the new local code of conduct.
- The definition of Pecuniary Interests is narrower than the definition of Prejudicial Interests, so by declaring a matter as a Prejudicial Interest, that will cover the requirement to declare a Pecuniary Interest in the same matter.

Where a Member declares a "Prejudicial Interest" this will, in the interest of clarity for the public, be recorded in the Minutes as a Prejudicial and Pecuniary Interest.

There were no Declarations of Interest made.

414. MINUTES

The Minutes of the Cabinet meeting held on 12 December 2016 were approved by the Cabinet as a correct record and signed by the Chairman.

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415. ADDITIONAL FUNDS TO SUPPORT BED AND BREAKFAST PAYMENTS

Cabinet received a report from the Head of Housing requesting a supplementary estimate of up to £80,000 to support expenditure on Bed and Breakfast (B&B) provision up to the end of 2016/17.

The Head of Housing explained that the incidences of those in need of B&B placements had risen sharply in 2016/17 which aligned with the levels of homelessness at County and national level. This had impacted on the Council's budget.

The Head of Housing emphasised that the Housing Team continued to work robustly on homelessness prevention to minimise costly Bed & Breakfast use.

In discussing the report, the Chairman pointed out that the Council's investment in temporary accommodation at Glenlogie had helped the Council's budget and had also provided more suitable housing for those in need. The Head of Housing confirmed that the Council would continue to explore further options for temporary accommodation provision which would offset spend on B&B accommodation whilst at the same time provide an asset for the Council.

Following question, it was recognised that some cases of homelessness presented at Arun from other areas of the County. The Head of Housing then confirmed that the requested supplementary estimate should cover expenditure until March 2017.

As recommended in the report, the Cabinet

RECOMMEND TO FULL COUNCIL – That

- (1) a supplementary estimate of up to £80,000 (equivalent Band D tax £1.38) to support expenditure on Bed and Breakfast provision up to the end of 2016/17, be approved; and
- (2) the budget for the financial year 2017/18, to cover Bed and Breakfast expenditure, will reflect the current net expenditure.

The Cabinet confirmed its decision as per Decision Notice C/044/160117, a copy of which is attached to the signed copy of the Minutes.

416. RESOURCING FOR POST APPROVAL, IMPLEMENTATION & MONITORING OF NEW DEVELOPMENTS

The Director of Place presented the report on Resourcing for Post Approval Implementation and Monitoring of New Developments. Members were informed that the Council aimed to place more emphasis on the monitoring of new developments. The report, presented to Cabinet, requested more resources to enable Planning Officers to achieve this in practice.

It was noted that the Arun District could expect a significant amount of new developments in the near future and these would need to be effectively implemented and monitored. This would include additional monitoring of Section 106 Agreements, ensuring requirements are met at the appropriate time.

The Director of Place informed Members that Planning was seeking resource for at least one (fte) post as part of a new approach to strategic development. It was considered that developers, residents, key stakeholders and the Council would benefit from an approach where the whole development process was better resourced, in particular the implementation and monitoring phase. If demand called for it and resources were available the number of posts would be increased to two.

In discussing the report, Cabinet fully supported the report's proposals and agreed additional monitoring of Section 106 agreements was particularly important. It was recognised that the Council needed a properly resourced Planning Department.

The Cabinet then confirmed its decision as per Decision Notice C/045/160117, a copy of which is attached to the signed copy of the Minutes.

417. LEISURE OPERATING CONTRACT- POST AWARD REPORT

The Cabinet received a report from the Leisure & Voluntary Sector Manager on the status of leisure services following the transfer of services to Freedom Leisure, ISS Facilities Management Ltd and Arun District Council. Cabinet were requested to note the report and the revised sums associated with the leisure operating contract.

Members were reminded that the decision in 2014 was to take the outdoor recreation services out of the leisure operating contract and include them in the Greenspace contract. It was thought that this would give customers one point of contact for all matters from bookings to the quality of the playing surface. The contractor would also have an incentive to improve the quality of the facilities to maximise their operating profit. In addition, a decision was made for the beach hut service to be managed by the Council,

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to retain the income that this service generated. Whilst reducing the scope of the leisure operating contract the perceived benefit was that the leisure operator would concentrate on their area of expertise with the aim of improving the quality of the facilities and the customer experience.

The report highlighted a number of significant benefits associated with the changes that had been made to the delivery of the Council's Leisure Services.

Cabinet thanked the Leisure & Voluntary Sector Manager for his informative report.

The Cabinet then confirmed its decision as per Decision Notice C/046/160117, a copy of which is attached to the signed copy of the Minutes.

418. EXEMPT INFORMATION

The Cabinet,

RESOLVED

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure or exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

419. LEISURE SERVICES FINANCIAL AND CONTRACTUAL MATTERS  
[EXEMPT – Paragraph 3 - Information relating to Business Affairs]

The Leisure & Voluntary Sector Manager presented the report that updated Cabinet on the status of leisure services following the transfer of services to Freedom Leisure and ISS Facility Services Landscaping.

The report highlighted the financial impact to the changes made to the Council's Leisure Services and the adjustments made to Freedom Leisure's operating fee.

The Leisure & Voluntary Sector Manager and his team were congratulated on their achievements and work to date with the Leisure Contract. Cabinet were pleased to receive the report which moved the Council's Leisure facilities into the future on a firm footing.

The Cabinet, resolved the report's first three recommendations. In turning to the report's recommendations to Full Council, as recommended in the report, the Cabinet,

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RECOMMEND TO FULL COUNCIL – That

(4) the Council acts as a guarantor in respect of any and all pension liabilities which may arise throughout the term of the contract and to give retrospective delegated authority to the Head of Legal and Administration to enter into the Admissions Agreement and Guarantee; and

(5) a supplementary estimate of £219,000 in respect of:

(a) adjustments to the leisure operating contract (Year 1)

(b) loss of revenue at the Arun Leisure Centre due to an unplanned pool closure (This equates to a Band D property of £3.79)

To note changes to the tendered sum for the leisure operating contract and approve a supplementary estimate for:

(i) adjustments to the leisure operating contract (Year 1)

(ii) loss of revenue on the leisure operating contract

(iii) costs associated with transferring the Outdoor Recreation service on a temporary basis

The Cabinet then confirmed its decision as per Decision Notice C/047/160117, a copy of which is attached to the signed copy of the Minutes.

420. ARUN LIFELINE [EXEMPT – Paragraph 3 - Information relating to Business Affairs]

Cabinet received a report from the Head of Neighbourhoods that updated Members on West Sussex County Council's approach to the delivery of Telecare Services, the implications for Arun Lifeline, Partnership arrangements and proposals for replacing Lifeline Units.

After a number of questions that were responded to at the meeting Cabinet complimented and thanked The Head of Neighbourhoods and his

Subject to approval at the next Cabinet meeting

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team for their hard work on Arun Lifeline that had enabled the Business to be stable and continue to grow successfully.

In turning to the report's recommendations Cabinet were in unanimous support.

The Cabinet then confirmed its decision as per Decision Notice C/048/160117, a copy of which is attached to the signed copy of the Minutes.

(The meeting concluded at 5.37pm)