

**ARUN DISTRICT COUNCIL**

**DECISION NOTICES FROM THE CABINET MEETING HELD ON  
16 JANUARY 2017**

<b>REF NO.</b>	<b>DECISION</b>
C/044/160117	Additional Funds to Support Bed and Breakfast Payments
C/045/160117	Resourcing for Post Approval Implementation and Monitoring of New Developments
C/046/160117	Leisure Operating Contract – Post Award report
C/047/160117	Leisure Services – Financial and Contractual Matters [Exempt- Paragraph 3 – Information relating to Business Affairs]
C/048/160117	Arun Lifeline [Exempt- Paragraph 3 – Information relating to Business Affairs]

**PLEASE NOTE THAT THESE DECISIONS WILL COME INTO EFFECT  
FROM 10.00 A.M. ON WEDNESDAY 25 JANUARY 2017 UNLESS  
THE CALL-IN PROCESS IS APPLIED**

REFERENCE NO: C/044/160117

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Supplementary Estimate to support Bed and Breakfast payments</b>	
<b>OFFICER CONTACT: Brian Pople, Head of Housing</b> Extn: 37718 e.mail: <a href="mailto:brian.pople@arun.gov.uk">brian.pople@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:** This report seeks approval of a supplementary estimate of up to £70,000 to support expenditure on Bed and Breakfast provision up to the end of 2016/17.

**DECISION:**

As recommended in the report Cabinet,

RECOMMEND TO FULL COUNCIL – That

- (1) a supplementary estimate of up to £80,000 (equivalent Band D tax £1.38) to support expenditure on Bed and Breakfast provision up to the end of 2016/17, be approved; and
- (2) the budget for the financial year 2017/18, to cover Bed and Breakfast expenditure, will reflect the current net expenditure.

**REASON FOR THE DECISION:** To approve a supplementary estimate of £80,000 to support expenditure on bed and breakfast up to the end of 2016/17 financial year.

**OPTIONS CONSIDERED BUT REJECTED:** Not to approve a supplementary estimate, which will lend to an overspend on Bed and Breakfast payment for which the Council has a statutory responsibility in relation to homelessness.

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:** None

REFERENCE NO: C/045/160117

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Resourcing for Post Approval Implementation and Monitoring of New Developments</b>	
<b>OFFICER CONTACT: Karl Roberts, Director Planning &amp; Economic Regeneration</b> Extn: 37760 e.mail: <a href="mailto:karl.roberts@arun.gov.uk">karl.roberts@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:** In order to create an improved system for the post approval, implementation and monitoring of new developments to benefit the Council, residents and developers, it is proposed to seek additional funding from a range of sources to facilitate the creation of at least 1 no. post dedicated to this role.

**DECISION:**

As recommended in the report the Cabinet,

RESOLVED – That

- (1) a new post be created for the purposes of aiding the delivery and monitoring of large development schemes funded by a combination of contributions made through Planning Performance Agreements and, where necessary, vacancy savings; and
- (2) a second new post be created for the purposes of aiding the delivery and monitoring of large development schemes funded by a combination of contributions made through Planning Performance Agreements and, where necessary, vacancy savings. This post is only to be created when the workload would be greater than that which could be supported by a single post.

**REASON FOR THE DECISION:** To rebalance the structure of the service to reflect the changing of priorities.

**OPTIONS CONSIDERED BUT REJECTED:** To reject the request for new posts.

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S)</b>	None
<b>RESPONSIBLE FOR DECISION:</b>	
<b>DISPENSATIONS GRANTED :</b>	None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:** None

REFERENCE NO: C/046/160117

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT:</b>	
<b>OFFICER CONTACT: Robin Wickham, Leisure &amp; Voluntary Sector Manager</b> Extn: 37835 e.mail: <a href="mailto:robin.wickham@arun.gov.uk">robin.wickham@arun.gov.uk</a>	

<b>EXECUTIVE SUMMARY:</b> This report updates Cabinet on the status of leisure services following the transfer of services to Freedom Leisure, ISS Facilities Management Ltd and Arun District Council	
<b>DECISION:</b>  As recommended in the report the Cabinet,  RESOLVED  the report be noted and the revised sums associated with the leisure operating contract.	
<b>REASON FOR THE DECISION:</b> To note this report and the revised sums associated with the leisure operating contract.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> N/A	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None	

REFERENCE NO: C/047/160117

<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Leisure Services Financial and Contractual Matters [Exempt – Paragraph 3 – Information relating to Business Affairs]</b>	
<b>OFFICER CONTACT: Robin Wickham, Leisure &amp; Voluntary Sector Manager</b> <b>Extn: 37835</b> <b>e.mail: <a href="mailto:roger.wood@arun.gov.uk">roger.wood@arun.gov.uk</a></b>	
<b>EXECUTIVE SUMMARY:</b> This report updates Cabinet on the status of leisure services following the transfer of services to Freedom Leisure, ISS Facilities Management Ltd and Arun District Council.	
<b>DECISION:</b>  As recommended in the report, the Cabinet,  RESOLVED - That  (1) the revised leisure operating sum in year 1 of £178,025 payable to Freedom Leisure and the increased offer thereafter, be noted;  (2) a virement of up to £80,000 from contingencies to cover the costs associated with transferring the Outdoor Recreation Services on a temporary basis, be approved; and  (3) the Council's legal responsibility to protect the pensions of employees who transferred to Inspire Leisure in 2006 and are entitled to be members of the Local Government Pension Scheme, be noted.  As recommended in the report, the Cabinet,  RECOMMEND TO FULL COUNCIL – That  (4) the Council acts as a guarantor in respect of any and all pension liabilities which may arise throughout the term of the contract and to give retrospective delegated authority to the Head of Legal and Administration to enter into the Admissions Agreement and Guarantee; and  (5) a supplementary estimate of £219,000 in respect of:  a) adjustments to the leisure operating contract (Year 1)  b) loss of revenue at the Arun Leisure Centre due to an unplanned pool closure (This equates to a Band D property of £3.79)	

**REASON FOR THE DECISION:**

To note changes to the tendered sum for the leisure operating contract and approve a supplementary estimate for:

- i. adjustments to the leisure operating contract (Year 1)
- ii. loss of revenue on the leisure operating contract
- iii. costs associated with transferring the Outdoor Recreation service on a temporary basis

**OPTIONS CONSIDERED BUT REJECTED:** Reject the proposal.

**CABINET MEMBER(S):**

<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
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<b>DISPENSATIONS GRANTED :</b>	None
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<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None
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<b>FULL CABINET DECISION</b>	<b>YES</b>
<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT: Arun Lifeline [Exempt – Paragraph 3 – Information relating to Business Affairs]</b>	
<b>OFFICER CONTACT:</b> Roger Wood, Head of Neighbourhoods Extn: 37671 e.mail: <a href="mailto:roger.wood@arun.gov.uk">roger.wood@arun.gov.uk</a>	
<b>EXECUTIVE SUMMARY:</b> This Report updates Cabinet on West Sussex County Council’s approach to the delivery of Telecare Services, the implications for Arun Lifeline, Partnership arrangements and proposals for replacing Lifeline Units.	
<p><b>DECISION:</b></p> <p>As recommended in the report, Cabinet</p> <p>RESOLVED - That</p> <ol style="list-style-type: none"> <li>(1) the Council continuing to work in partnership with other Telecare Service providers in West Sussex as part of West Sussex Telecare, (WST), be agreed;</li> <li>(2) through the WST Partnership the Council are part of and contribute to any future tender bid in response to a WSCC Telecare Tender exercise.</li> <li>(3) Delegated Authority to the Head of Neighbourhoods or the positions successor, to agree operational arrangements with WST Partners to enable the effective delivery of Telecare Services, be continued;</li> <li>(4) Delegated Authority to the Head of Neighbourhoods or positions successor to determine charges for Lifeline Services to enable a flexible response to market variations with the aim of maximising income whilst not adversely affecting the net operational income of the service, be granted; and</li> <li>(5) a virement of £21,000 funded from the corporate identified underspend, in addition to the £33,000 for Lifeline units contained in the contingency budget, is used to purchase Lifeline Units to enable an effective Unit Replacement Programme be undertaken.</li> </ol>	
<b>REASON FOR THE DECISION:</b> To enable Arun Lifeline to continue to deliver a responsive, supportive caring service which meets the needs of residents in Arun and generates income which supports the delivery of other Council services and aims of Vision 2020.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> Not work in partnership with West Sussex Telecare Partners. Not to make financial provision for replacing Lifeline Units. Not to grant Delegated Authority to the Head of Neighbourhoods or the positions successor with respect to operational and partnership arrangements to enable the delivery of Telecare Services.	

<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None</b>	